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School of Nursing  
Continuing Education

*Presents:*

***Writing for  
Publication:  
A Step by Step  
Process***

**Monday, March 31, 2008**

**1:00 p.m. -4:30 p.m.**

at

**Southern Illinois University Edwardsville  
Morris University Center**

&

**Thursday, April 10, 2008**

**1:00 p.m. – 4:30 p.m.**

at

**School of Nursing Building  
409 West Calhoun Avenue  
Springfield, IL 62702-9673**

***Writing for  
Publication: A Step  
by Step Process***

The purpose of this program is to explore basic skills and processes essential to writing a publishable manuscript.

**Program Objectives:**

1. *Identify an idea for development into manuscript for publication.*
2. *Discuss the essential steps in preparing to write a manuscript.*
3. *Examine the process of developing and submitting a manuscript for publication.*

**Target Audience:**

*Registered nurses, including faculty, graduate students, and other aspiring nurse-writers*

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**Additional Information:**

For additional program information please call Dr. Karen Kelly at 618-650-3908 or email at [kkelly@siue.edu](mailto:kkelly@siue.edu).

For additional information on registration, payment of registration fee and directions to SIUE, please call SIUE Conferences and Institutes, 618-650-2663, or email [ecoffin@siue.edu](mailto:ecoffin@siue.edu).

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SOUTHERN ILLINOIS UNIVERSITY  
**EDWARDSVILLE**

Southern Illinois University Edwardsville  
Conferences and Institutes  
Campus Box 1036  
Edwardsville, IL 62026-1036

## Keynote Speaker:

**Karen Kelly, EdD, RN, CNAA-BC**  
Associate Professor and Coordinator  
Continuing Education  
Southern Illinois University Edwardsville  
School of Nursing

Dr. Kelly is an experienced author with over 30 articles and book chapters published. She has served on the editorial advisory boards for the *Journal of Nursing Administration* and the *American Journal of Nursing*. She is currently a member of the Publications Committee of the American Organization of Nurse Executives and is a manuscript reviewer for the *American Journal of Nursing* and *The Journal of Nursing Scholarship*. She is also a book manuscript reviewer for Mosby and other publishers.

## Fees:

The registration fee is:

\$10 - SIUE RN-BS & graduate students

\$15 - SIUE Faculty

\$15 - other RN-BS & graduate students (proof of student status required)

\$20 - all others

The fee includes light refreshments, materials and one free manuscript consultation within one year of the workshop.

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Space is limited.

Early registration is encouraged.

## Continuing Education Credit:

This program is offered for 2.6 contact hours by the SIUE School of Nursing which is an approved provider of continuing nursing education by the Illinois Nurses Association which is an accredited approver by the American Nurses Credentialing Center.

## Agenda

- 1:00 p.m. ***On-site check-in registration /refreshments***
- 1:20 p.m. ***Introductions and announcements***
- 1:25 p.m. ***Identify an idea***
- Generating an idea
  - Refining/defining the idea
  - Putting the idea into words
- 1:45 p.m. ***Ready to write***
- Review the market
  - Narrow the field
  - Query the editor
  - Review the guidelines
  - Review the literature
  - Consolidate your notes
- 2:45 p.m. ***Break***
- 3:05 p.m. ***Writing/editing the manuscript***
- Dealing with writer's block
  - Outlines and drafts
  - Writing it well:
    1. Resources
    2. Reviewers
    3. Revisions
  - Adhering to guidelines
  - Copyright issues
  - Follow-up
  - Rejoice or revise or resubmit
- 4:05 p.m. ***Wrap up and evaluation***
- 4:20 p.m. ***Adjournment***

## ***Writing for Publication: A Step by Step Process***

### **Registration Form**

Please complete and return this form with payment to: Conferences and Institutes  
SIUE Campus Box 1036  
Edwardsville, IL 62026-1036

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Name

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Address

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City, State, Zip

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Telephone

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E-mail address

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Credit Card #

Expiration Date

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Signature

### **Payment Information:**

Please make checks payable to SIUE. If your institutional policies require payment by purchase order, please include a copy of the purchase order with your registration. You may pay by Visa, MasterCard or Discover. Credit card and purchase order registrations may be completed by fax by calling 618-650-2442. The cardholder signature is required.

Please complete the form above and submit via mail or fax, along with payment of your registration fee. Telephone registrations will also be accepted: call 618-650-2660.