



## 2009 VOLUNTEER BROCHURE

### Where is the 2009 Building Site?

In JeffVanderLou neighborhood -1/2 mile east of the intersection of Grand Blvd and Dr. Martin Luther King Dr.

### When should I arrive?

- **Leadership:** Saturdays 7AM or 7:15AM Pre-Build
- **Volunteers:** Mondays, Fridays, Saturdays & Sundays @ 7:45AM
- **Volunteers:** Wednesdays @ 8:45AM
- **Parking:** See attached directions

### Do I need to bring a lunch and water?

- Habitat will provide lunch on blitz weekends (i.e. May 1-3, July 10-12) and Saturdays starting in May.
- Habitat will provide water.

### What do I bring?

- Lunch (see the above schedule) and a water bottle
- Signed waiver (if not previously submitted)
- Gatorade, snacks, fruit, hat, & Towelettes for the Porta Potties
- Bring rain and/or sun protection (i.e. sunscreen and a hat)!
- Flexibility, patience, a sense of humor, and cooperative spirit

### What should I wear?

- Wear **sturdy shoes** (i.e. hiking shoes, leather boots or a solid pair of tennis shoes) - **no sandals**, crocs, house slippers, or open toed or heeled shoes!
- **Dress in layers** to adjust to changing weather and exertion levels
- Wear clothes which can get dirty and stained
- Work Gloves
- **NO** short shorts, sagging pants or shorts, halter tops or spaghetti straps!

### Age Restrictions

- All youth under 18 yrs old must have a waiver signed by a parent/legal guardian.
- ONLY volunteers 16 years or older are permitted on our build site.
- ONLY volunteers 18 years or older are permitted to use power tools or work above ground level.

**NO Children UNDER 16 years old**  
**ONE adult for every 4-5 youths in your group!**

NO Glass Containers

NO Valuables

NO Pets

### ⚡ What about tools and safety equipment?

We have **ALL** the tools & safety equipment you will need for the task at hand!

Safety equipment will be available - including gloves, hard hats (when needed), safety goggles, ear protection, and dust masks when appropriate.

If you choose to bring your own tools, please put your name on them. Habitat will not be responsible for misplaced personal tools.

### What will the full day be like?

- Check in at Site Support. Turn in waiver, sign in, get ID button & work assignment
- Staff or On-Site Administrators will direct you to your task or house; ask questions if unclear.
- Break for lunch @ House Leader's or Staff discretion; **do not** go off site for lunch.
- Continue tasks to completion
- Clean up
- Return tools and materials
- Work Day **ends when this is all done** - may be 4 or 4:30 PM!

### ⌚ What should I do if I cannot work as scheduled?

If you are part of a sponsor or volunteer group, contact your group leader. If you are a group leader, or the entire group is canceling, please call **314-371-0400 X21** before your assigned date. We have scheduled work for you and will need to find a substitute if you cannot make your scheduled workday. If you are an individual volunteer please cancel your registration via the on-line scheduling system. This will allow us the opportunity to recruit additional volunteers.

**We value your volunteer services. Our homes cannot be built without you!**

### ⚡ What if the weather looks bad or if there is a heavy rain the day before?

Call the Construction Weather Hotline, the morning of workday after 6:30 AM **314-371-0400 X45** for update. Do not leave messages. We only update if we are delaying or canceling work.

### ⌚ What if I am late?

All volunteers must **arrive** to the worksite **on time**. If you arrive more than 15 minutes after your scheduled start time you will not be permitted to stay and work, as you will have missed the morning safety meeting.

### Can I work just a half a day?

**NO**, to keep our build on schedule, the work tasks are planned for each volunteer to work a **full work day**.

© **What will I take home?**

- \* Hope for the future of our families
- \* A strong sense of community
- \* New construction skills
  - \* Pride in a job well-done
  - \* New friends

**Will I meet the homeowner?**

Typically, **YES!** Homeowners need 450 hours of sweat equity before they can move in after their house is finished so they will be working hard to get enough hours. Be sure and introduce yourself and take some time to get to know him/her and the family! What better way to build a community as well as a house! (However, if you are volunteering on a weekday it is a possibility that the homebuyer may not be there.)

**Who's in Charge?**

**Volunteer Construction Leadership** -The **House Leaders** in *purple or tan shirts*, oversee the entire work force on a house, with several **Crew Leaders** in *teal shirts* who work with volunteers in small groups. **Crew Leader Trainees** in *white shirts* are first year Habitat leadership who work with small groups. **Site Safety Observers** in *orange shirts and/or safety vests* oversee the safety of volunteers on one to two homes. Feel free to ask questions if you do not understand or see something that seems to be unsafe.

**HFHSL Staff on Site** - **Site Support** in *gold shirts* run registration, organize lunch, water/ice, & answer questions & comments. **Construction Manager** in a *red shirt* oversees and manages the entire build and may be on site. **Project Managers** in *royal blue shirts* give assignments and oversee specific phases. **Site Assistants** in *hunter green shirts* will help you with tools, materials, and side tasks.

**Parking Disclosure.** At Habitat, we make our best efforts to ensure the safety of your possessions while you volunteer your time with us. However, in the event of an unfortunate occurrence, Habitat can not be responsible for loss, theft, or damage. To further ensure the safety of your vehicle, please do not leave any valuables of any kind in your car, not even under the seat. We recommend that you **do not bring ANY** valuables to the warehouse, ReStore, or site. Habitat will not be responsible for any parking tickets that are issued to volunteers.

**Lunch Disclosure.** Habitat for Humanity Saint Louis is a non-profit organization. Year after year, we are able to achieve our financial goals by being good stewards of the generous donations entrusted to us by the Saint Louis community. With this in mind, in the event that your organization or company commits a certain number of volunteers and they do not show up—we will be forced to invoice you for reimbursement of the cost of those lunches at \$6.50 per person. **In order to avoid this additional cost please make sure that your volunteer numbers are accurate and make any cancellations 2 weeks prior to your build date.**

**SPECIAL EVENTS**

Trivia Night **Jan 24th**  
Golf Tournament **May 29th**  
Habitat Night at the Ballpark **July 31st**  
Habitat Hall of Fame **Sept 17<sup>th</sup>**  
Habitat Friends Winery Trip **Oct 24th**

**What if I want to contact Habitat?**

Habitat for Humanity Saint Louis  
3763 Forest Park Blvd. 63108  
Phone 371-0400 Fax 371-0404  
[www.habitatstl.org](http://www.habitatstl.org)

**Mission Statement**

Habitat for Humanity works in partnership with God and people everywhere from all walks of life. Its purpose is to develop communities with God's people in need by building houses so that there are decent houses in decent communities in which people can live and grow into all that God intended.

**Habitat for Humanity Saint Louis  
greatly appreciates your time,  
interest, and talents!**

For information on sponsoring / co-sponsoring a home,  
or details regarding a special event.  
Call Courtney @ 314-371-0400  
More Sponsors mean more houses!

**Thank you for your time and effort to help  
eliminate substandard housing in the  
Saint Louis area!**